



Vendor Rules & Regulations

1. Booth space rental **fees and a signed copy** of the registration form must be received prior to booth set-up and postmarked by **March 3rd, 2023**. *No refunds will be made.*
2. Vendors may **check-in and setup** beginning **March 24th, 2023 at 10am**. If you have not checked in by **March 25th, 2023 at 8:00 AM**, booth registration fees and space may be forfeited and the Events Center may rent the space to another exhibitor.
3. No merchandise, demonstrations, or displays are allowed in the aisles. They must be kept clear for safety reasons. Festival hours are **Saturday, March 25th, 2023, 11am –8pm**.
4. Exhibitors must have a **sign/banner** identifying their booth and must keep their own booth space clean.
5. The **sale or use** of any items that are of an irritable nature (*excessive noise & trash such as poppers & silly string*) are not allowed.
6. The Events Center, Tourism Development Authority, Duplin County Board of Commissioners, Duplin County Agri-Community Center Foundation and Duplin County will not accept or knowingly allow the display or sale of any **item deemed questionable** in nature or of a demoralizing content.
7. The Events Center reserves the **right to reject or accept** any exhibitor.
8. All booths using **flammable liquids or gases** shall comply with the Fire Marshal's regulations. Electrical codes shall also apply. **All required permits and licenses must be obtained prior to booth setup from Duplin County Environmental Health at 910-296-2126.**
9. Exhibitor booths will be assigned upon receipt of an approved festival application. Vendor tickets and information will be available at Check-In.
10. The **location of all exhibitor booths** is at the discretion of the Events Center.
11. **Events Center management makes reasonable efforts to protect the property** of those working at or attending the festival, but disclaims any liability for loss or damage sustained while the Festival is in progress, being set up or taken down.
12. Exhibitors who would like to insure their exhibits must do so at their own expense. The Events Center, Events Center Sub Committee Board, Duplin County Board of Commissioners, Duplin County Agri-Community Foundation and Duplin County are not responsible for damaged, lost or stolen items or accidents.
13. **For their safety, children** must be accompanied and supervised by an adult at all times on the premises.
14. The **exhibitor's signature** on the Registration form indicates that they have read and agreed to these guidelines and policies.
15. **NO PETS, NO CONCEALED WEAPONS, NO ALCOHOLIC BEVERAGES**
16. **NO PROJECTILE SHOOTING OBJECTS**

Note: Admission tickets for booth workers must be requested with application. Festival Committee reserves the right to reject and/or modify number of tickets requested.